INFORMATION FOR SITE PRESERVATION
Transportation, Packing and Storage
Pressure-, Diff. Pressure-,Temperature Gauges/Elements & Thermowells, Transmitters

Rationale:

We believe it is important to take care in handling, storing, packaging, and delivering product. This is to avoid the risk of damaged or lost goods.
We believe that effective handling, storage, packaging, and delivery will result in reduced costs by helping to eliminate damaged or lost goods and wasted effort and material in replacing those goods. It will also ultimately result in increased business due to customer satisfaction from getting expected goods and services.

Policy:

Thus, it is the policy of this company to adhere to the ISO 9001 section 8.5.4 standard on Handling, Storage, Packaging, and Delivery, as follows.

General:

It is our policy to always use and maintain the Corporate Process Landscape and dedicated processes and procedures for basics regarding handling, storage, packaging, and delivery of product.

Handling:

To ensure delivery of a product in the same condition we received it, it is our policy to always provide methods and means of handling that prevent damage or deterioration.

1. Transport

Check instrument for any damage that may have been caused by transport. Obvious damage should be reported immediately. We recommend an immediate site inspection after receiving the goods since the damage report will be accepted within two weeks of goods arrival at job site.

Note the following general packing information of WIKA

1-1. Single packing of each instrument in carton boxes
1-2. Goods welded into vapour-tight sheating (if required)
1-3. Packing in wooden case (if required)
1-4. Inside of wooden case goods are protected with seawater resistant foil
1-5. Inside of wooden case goods are protected with desiccant
1-6. Marking and packing according to customer's packing and shipping instruction
1-7. Instruments packed in wooden cases are suitable for ocean-freight and fork-lift handling. Standard marking on wooden crates see below:

Designation	Symbol	Explanation
Fragile, Handle with care		The symbol should be applied to easily broken cargoes. Cargoes marked with this symbol should be handled carefully and should never be tipped over or slung.
This way up		The package must always be transported, handled and stored in such a way that the arrows always point upwards. Rolling, swinging, severe tipping or tumbling or other such handling must be avoided. The cargo need not, however, be stored "on top".
Sling here		The symbol indicates merely where the cargo should be slung, but not the method of lifting. If the symbols are applied equidistant from the middle or center of gravity, the package will hang level if the slings are of identical length. If this is not the case, the slinging equipment must be shortened on one side.
Keep dry (if required)		Cargoes bearing this symbol must be protected from excessive humidity and must accordingly be stored under cover. If particularly large or bulky packages cannot be stored in warehouses or sheds, they must be carefully covered with tarpaulins.
Centre of Gravity (if required)		This symbol is intended to provide a clear indication of the position of the center of gravity. To be meaningful, this symbol should only be used where the center of gravity is not central. The meaning is unambiguous if the symbol is applied onto two upright surfaces at right angles to each other.

2. Packaging

Do not remove packaging until just before mounting. Keep the packaging as it will provide optimum protection during transport
(e.g. change in installation site, sending for repair)

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3. Storage

3-1. Permissible conditions at the place of storage for

Mechanical Pressure Gauge	**-20 ..... +60 °C**
Differential Pressure Gauge	**-20 ..... +60 °C**
Temperature Gauges	**-20 ..... +60 °C**
Temperature Elements	**-40 ..... +80 °C**
Transmitters	**-40 …. +80 °C**

3-2. Instruments should be stored as maintained in original package in a dry and adquate warehouse condition adviced as above

3-3. WIKA gurantees for two years storage only when goods are stored as adviced above

WIKA Alexander Wiegand SE & Co. KG Klingenberg, 25.06.2018

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